

FREEDOM OF INFORMATION REQUEST

TO: TOWN OF MOUNT PLEASANT POLICE
ONE TOWN HALL PLAZA
VALHALLA, NEW YORK 10595
(PHONE) 914-769-1941 (FAX) 914-769-7199

EVENT#: _____

DATE: _____

NAME OF PERSON REQUESTING RECORD: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ DOB: ____/____/____

SPECIFIC INFORMATION DESIRED:

SIGNATURE: _____ DATE: ____/____/____

YOU WILL BE NOTIFIED WHEN THE ABOVE RECORD CAN BE MADE AVAILABLE FOR INSPECTION.

FOR AGENCY USE ONLY

APPROVED _____

DENIED (for reasons checked below)

- _____ CONFIDENTIAL DISCLOSURE - PART OF INVESTIGATORY FILES
- _____ UNWANTED INVASION OF PERSONAL PRIVACY
- _____ RECORD TO WHICH THIS AGENCY IS LEGAL CUSTODIAN CANNOT BE FOUND
- _____ RECORD IS NOT MAINTAINED BY THIS AGENCY
- _____ EXEMPTED BY STATUTE OTHER THAN THE FREEDOM OF INFORMATION ACT
- _____ OTHER (SPECIFY) _____

SIGNATURE	TITLE	DATE
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NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF ACCESS TO JOAN A. MAYBURY, TOWN SUPERVISOR, 1 TOWN HALL PLAZA, VALHALLA, NEW YORK 10595